

Big Apple Academy



Live Streaming Program (LSP)

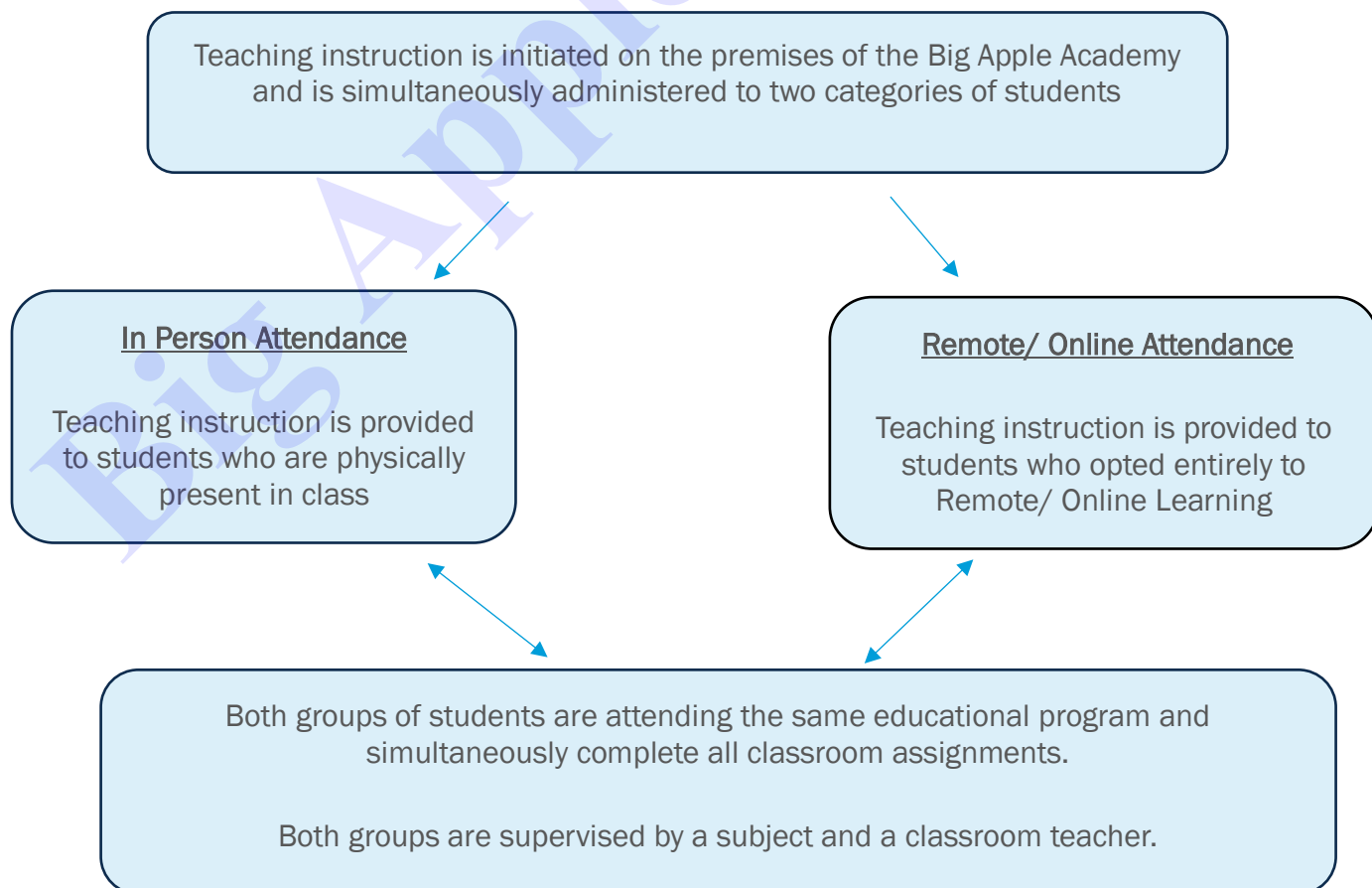
Goals, Structure, Policy, and Procedures

Program Purpose and Structure:

A considerable advantage of live streaming in education is widely acknowledged and well supported by research data. Unlike many other online educational programs, the Big Apple Academy Live Streaming Program is designed to fully engage students in intensive curricular workloads and encourage them to participate through asking questions and sharing their opinions.

The program establishes a “Hybrid Model” of teaching and learning where both sets of students who attend classes **in person** and their **remotely learning counterparts** can interact with their subject teachers via a live streaming platform. This model engages all learners in educational activities allowing them to enrich their lessons and share their feedback as well as productively retain new material. By implementing this model, we maximize learning combining **in -person** and **remote/ on-line** attendance. Lesson broadcasting allows our teachers to apply the same pace of teaching with everyone within the classroom without fear of leaving anyone behind. To meet the needs of both types of attendance, the program is divided into two distinct parts.

Live Streaming Program (LSP)



Big Apple Academy

Live Stream for In- Person Students

LSP Student Policy

Today, learning is no longer confined by space or a strictly set geographic location. With support of a professional Live Streaming Platform, the Big Apple Academy will stream live lessons from its classrooms straight into students' homes.

Designing its academic policies, the Big Apple Academy will distinguish **two categories of students** who will benefit from the Live Stream (LSP) experiences: students who attend the **In- Person Program** and students who enroll into the **Remote Life Stream Program**.

The policy below pertains to all students of the Big Apple Academy who attend school **in person and will take advantage of the LSP only when unable to attend school due to specific circumstances**. Students and parents should read all the guidelines listed below, sign the document, and return it to their classroom teacher.

Procedures:

- All lessons **except Swimming and Gym** will be streamed live in their full duration of 40 min. daily. Live streaming will take place during instructional time from 8:30 A.M to 1:45 PM and will be interrupted by 5-minute-long breaks between lessons.
- The broadcasting will be conducted in accordance with the **School Master Schedule** specifically designed for every academic year by the school administration.
- At the beginning of the school year, each student will be provided with LSP access instructions.
- All students who are unable to attend their classes in person, but still would like to attend virtually through the LSP will be marked “present”. This means that he/she is fully responsible for carrying out the academic workload and retainment of learning content which will be assessed by the subject teacher later.

- If a student attends the **In- Person Program** and logs in to the Live Streaming on a day of any subject assessment, this student will not be allowed to do so for a grade credit. To pursue and uphold academic integrity standards, a student will be given an opportunity to make up tests or quizzes upon his/her physical presence in school.

Student Responsibilities in LSP:

- All students must have their screen cameras turned on during the entire class sessions so that a subject teacher or a school administrator can see a participant's face. **All students must strictly adhere to this rule without exception.**
- Students should log into the class meeting 1 or 2 minutes prior to the class so they are ready to begin the class at the designated time.
- Students and parents are strictly prohibited to record and/or post the live-streaming class nor are they allowed to let anyone else to record on their behalf.
- **Students and parents are not allowed to share log in information with anybody else, even if the other person is also enrolled in classes of the Big Apple Academy**
- Students are not allowed to join the live-streaming class late or leave it early. If so, they will ask permission of a classroom or a subject teacher.
- Students **must be stationary during the class and have to pay attention to the teaching instructions.** (For instance, students cannot be walking, eating, lying in a bed during the lesson or using other electronic devices during lessons)
- During lesson time, students should be in a quiet, private section of their homes, away from background noise and distractions.
- When logging in, all students must use their school-supplied academic e-mails and password only.
- Students must have their microphone muted unless they are called on by a teacher to speak.

Prohibited Activities:

Students who will engage in the activities listed below will face grade deductions and/or other disciplinary actions up to school expulsion.

- Plagiarism or fabrication of written assignments
- Giving or receiving aid to/from a fellow student without the consent of a subject teacher during tests, quizzes, assignments, or exams.
- Using technology such as computers, phones, cameras, or any other device that provides access to unauthorized information related to a graded course material, tests, quizzes, assignments, or examinations.

LSP for Remote Learners

For the students of the Big Apple Academy learning is no longer confined by space restrictions. With the support of a professional Live Streaming Platform, our school will stream live lessons from its classrooms extending learning students' homes despite geographic distance.

Remote learning allows teachers of the Big Apple Academy to deliver their real-life lessons online. Students from remote areas will complete assignments, projects, and assessments just like they would in settings of conventional classrooms. This will create an opportunity for students and teachers to interact online and allow students to continue learning subjects and retain material that are essential elements of their curriculum. The most important component of the **Remote Learning Program** is that every student will become an active participant in a class regardless of his/her actual physical location.

The policy below pertains to all students of the Big Apple Academy who attend the school **remotely using our Live Stream Platform.**

Enrollment Protocol:

- Upon enrolment into the **Big Apple Academy Live Stream Program**, each student will be contacted by a classroom teacher who will address all essential school policies and procedures.
- Each student will be connected to the School Assessment Data System and **Electronic Journal**. In addition, all freshmen will be provided with the "Welcome- on - Board Package" via email.

The package will include the following:

- a. Program / Class Access Credentials
- b. Teachers' contact information
- c. Class Schedule and Academic Calendar

- d. Introductory letters from all subject teachers that outline requirements for each academic subject.

General:

- Upon a beginning of every lesson, students should have their learning supplies such as notebooks, pencils, and erasers located within their reach to utilize the instructional time in the most efficient and productive manner. Each lesson will be interrupted by a 5-minute break when the student will be able to recharge and prepare for the next lesson.
- **Remote Learners** will be able to actively participate in all academic experiences along with their classmates who attend the class **in person**. They will be encouraged to ask questions, share their opinions, and participate in all class activities during the time designated by the subject teachers.
- All **Remote Learners** will be responsible for retaining academic content of each lesson. They should follow their teacher's directions and complete all assignments in a timely manner. Work submitted later than the due date will be considered late and may face downgrading.
- Assessment will be conducted regularly in all academic areas. To receive a full credit for the assignment, each student must follow his/her subject teacher's **Assessment Submission Requirements**.
- All lessons **except Swimming and Gym** will be streamed live in their full duration of 40 min. on daily basis. Live streaming will take place during instructional time from 8:30 A.M. to 1:45PM and will be interrupted by 5 minutes breaks between the lessons.
- **Remote Learners** will attend their classes in accordance with the **School Master Schedule** specifically designed by the Big Apple Academy for each academic year.
- Students' homework will be graded upon submission, and classroom teachers will transfer grades into students' individual journals.
- The school administration will continuously review and analyze virtual attendance.

Communication:

- All subject and classroom teachers are directed to stay in continuous contact with parents and families to clarify all the issues that may emerge along the way.
- Big Apple Academy holds two parent- teacher conferences over the course of the school year. **Parents of Remote Learners** will be notified in advance regarding a specific date and time of PTAs. The PTA will be conducted via Live Stream Platforms.
- Oftentimes, parents express a desire to arrange individual conferences with teachers to discuss an individual student's performance, behavioral issues, or other sensitive matters. In this case, parents should make a phone call to the administrative office and schedule a virtual conference with a teacher.
Neither parents nor students should interrupt teachers during instructional time.
- All classroom and subject teachers can be contacted via email or by phone. All teachers will provide their contact information to parents in the introductory letters, which will be distributed to all students at the start of the school year.

LSP Policy for Students:

- All students must have their screen cameras turned on during entire class sessions so that a subject teacher or a school administrator can see a participant's face. **All students must strictly adhere to this rule without exception.**
- Students should log into the class meeting 1 or 2 minutes prior to the class so they are ready to begin the class at the designated time.
- Students and parents are strictly prohibited to record and/or post the live-streaming class nor are they allowed to let anyone else to record on their behalf.
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- During lesson time, students should be in a quiet, private section of their homes, away from background noise and distractions.
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Academic Integrity in the LSP

- Academic integrity and ethics are both essentially vital components of a quality education. Only through bolstering commitment to these indisputable pillars of academic honesty administration and teaching staff of the Big Apple Academy can guarantee top quality education that has long been a primary purpose of our school.
- Our teachers are fully committed to protecting and upholding the highest standards of academic integrity in all subject areas and learning programs. They are authorized to do their best to prevent or curb academic dishonesty whenever it is possible.
- All online exams will be administered in such a way that ensures students' adherence to academic ethics.
- **Parents must block any access to all sorts of electronic devices that may render a student helpful information during assessment activities such as tests, quizzes, exams, etc.**