

How to Understand Your Student's Special Education Entitlement Designation for High School Admissions Only

- ▶ For High School Admissions, seats at each high school program are divided into two groups:

General Education (GE) seats	Students with Disabilities (SWD) seats
<ul style="list-style-type: none"> ▪ For students who receive general education instructional programming. ▪ For students who receive special education instructional programming for 20% or less of their academic program as indicated on their current IEP. 	<ul style="list-style-type: none"> ▪ For students who receive special education instructional programming for more than 20% of their academic program as indicated on their current IEP.

For DOE and Charter Schools

- ▶ To understand or determine the percentage of time a student receives special education instructional programming, the school must do the following:
 1. Program the student according to the services outlined in the IEP in SESIS.
 2. Review the programming on the [USPE screen](#) in ATS for accuracy.
 - For DOE schools, the academic periods per week will pull from STARS. Contact your school's [FSC's Academic Policy & Systems Lead](#) for assistance with STARS.
 - For Charter schools, contact CharterSchools@schools.nyc.gov for ATS support.
 3. Ensure the student's recommended services from SESIS (in the form of periods per week for SETSS, Special Class, and ICT) matches what displays on the [USPE screen](#).
 4. Calculate a percent: the student's actual services in terms of periods, as programmed, as a percent of the student's total instructional periods (e.g. excluding lunch). This should align to the student's service category on the [USPE screen](#).

Actual Services / Total Instructional Periods (percentage)	Service Category in ATS
0%	RS Only (RO) <i>RS = related services</i>
20%	Single Service (SG) <i>most students who have one period a day of any services (SETSS, Special Class, ICT) fall in this category.</i>
21 – 59%	Multiple Service (ML) <i>most students who are Part-Time fall in this category.</i>
60% +	Full Time ICT (FC) or Full Time Special Class (FS)

- ▶ The bottom two rows of Service Categories in the table above are students who are considered SWD for admissions purposes only.

For Non-Public Schools

- ▶ Choose the instructional services the student receives from the student's information page in MySchools, if applicable, otherwise choose NO, GE Seat Group.

Se service cde:

SMS Group: NO, GE Seat Group
▼

- SMS Group: NO, GE Seat Group
- SMS Group: SC, SWD Seat Group
- SMS Group: ICT, SWD Seat Group
- SMS Group: PART-TIME, SWD Seat Group
- SMS Group: GE-SETSS, GE Seat Group
- SMS Group: NO, GE Seat Group

Additional References

1. Example of a [USPE screen](#) from ATS:

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PROFILE 01-M-100      New York City Public Schools      09-06-13 13:08:35
USPE0200             Display Flexible Program Code (USPE)      02217-#####
==>
OFFICIAL CLASS: 10A  GRADE CODE:          GRADE LEVEL:          STUDENT ID:

S                                     :::PRDS/WEEK:::      #
E                                     SET SLF            4 PDS
L      NAME                          LV CDE            SS CNT ICT          C WK          CATEGORY
-----
_  AHMED, IBRAHIM                    10 200           RECM 00 00 00      30          RS ONLY
                                     ACT
_  BAEZ, LUCAS                       10 209           RECM 00 00 20      Y 30        FT ICT
                                     ACT
_  CARTER, AVERY                     10 200           RECM 00 00 15      30          MULTIPLE
                                     ACT
_  CHEN, HELEN                       10 200           RECM 06 00 00      30          SINGLE
                                     ACT
_  COLLINS, JAMES                    10 209           RECM 00 00 20      Y 30        FT ICT
                                     ACT

Place an D in SEL to Dsply Stud. Info, press Enter or X, F10 to XFER to SPEA
F1/Help      F2/          F3/Quit-return  F4/Lookup      F5/Print      F6/
F7/          F8/Forward   F9/Refresh     F10/Spa       F11/         F12/Exit
    
```

Source: [ATS Wiki](#)

2. Services percentages for different models of weekly instructional periods:

No. of IEP Periods	30 Weekly Instructional Periods	SE Ratio	Percent of Time in SE Setting	35 Weekly Instructional Periods	SE Ratio	Percent of Time in SE Setting	40 Weekly Instructional Periods	SE Ratio	Percent of Time in SE Setting	FSF SE Category
1	30	1/30	3%	35	1/35	3%	40	1/40	3%	<= 20%
2	30	2/30	7%	35	2/35	6%	40	2/40	5%	
3	30	3/30	10%	35	3/35	9%	40	3/40	8%	
4	30	4/30	13%	35	4/35	11%	40	4/40	10%	
5	30	5/30	17%	35	5/35	14%	40	5/40	13%	
6	30	6/30	20%	35	6/35	17%	40	6/40	15%	
7	30	7/30	23%	35	7/35	20%	40	7/40	18%	
8	30	8/30	27%	35	8/35	23%	40	8/40	20%	21% to 59%
9	30	9/30	30%	35	9/35	26%	40	9/40	23%	
10	30	10/30	33%	35	10/35	29%	40	10/40	25%	
11	30	11/30	37%	35	11/35	31%	40	11/40	28%	
12	30	12/30	40%	35	12/35	34%	40	12/40	30%	
13	30	13/30	43%	35	13/35	37%	40	13/40	33%	
14	30	14/30	47%	35	14/35	40%	40	14/40	35%	
15	30	15/30	50%	35	15/35	43%	40	15/40	38%	
16	30	16/30	53%	35	16/35	46%	40	16/40	40%	
17	30	17/30	57%	35	17/35	49%	40	17/40	43%	
18	30	18/30	60%	35	18/35	51%	40	18/40	45%	
19	30	19/30	63%	35	19/35	54%	40	19/40	48%	
20	30	20/30	67%	35	20/35	57%	40	20/40	50%	
21	30	21/30	70%	35	21/35	60%	40	21/40	53%	
22	30	22/30	73%	35	22/35	63%	40	22/40	55%	
23	30	23/30	77%	35	23/35	66%	40	23/40	58%	
24	30	24/30	80%	35	24/35	69%	40	24/40	60%	>= 60%
25	30	25/30	83%	35	25/35	71%	40	25/40	63%	
26	30	26/30	87%	35	26/35	74%	40	26/40	65%	
27	30	27/30	90%	35	27/35	77%	40	27/40	68%	
28	30	28/30	93%	35	28/35	80%	40	28/40	70%	
29	30	29/30	97%	35	29/35	83%	40	29/40	73%	
30	30	30/30	100%	35	30/35	86%	40	30/40	75%	
31				35	31/35	89%	40	31/40	78%	
32				35	32/35	91%	40	32/40	80%	
33				35	33/35	94%	40	33/40	83%	
34				35	34/35	97%	40	34/40	85%	
35				35	35/35	100%	40	35/40	88%	
36							40	36/40	90%	
37							40	37/40	93%	
38							40	38/40	95%	
39							40	39/40	98%	
40							40	40/40	100%	

Based on a 6 hour 20 minute School Day
Excluding Lunch, Homeroom, Extended Day, and Before and After School Programs

Students with 57% or greater time in ICT in core subject areas (English, Math, Social Studies, or Science) in a 35 or 40 period week will be funded as full-time (= 60%) ICT. 57% self-contained will continue to be funded as 21% - 59%.

Source: [Fair Student Funding & School Budget Resource Guide](#).